



NAEMT Instructor Candidate Monitoring Form

Instructor Candidate First, Middle and Last Name: _____

Address: _____

City: _____ State/Province/Region: _____

Zip/Postal Code: _____ Country: _____

Phone: _____ Email: _____

Education Program: _____ Affiliate Faculty Name: _____

Monitored Course Number: _____ Completion Date: _____

Provider Course Number: _____ Completion Date: _____

Instructions: NAEMT Affiliate Faculty (AF) will use this form to assess the competencies of instructor candidates. All fields should be completed.

Competencies and indicators		
<u>1. Cognitive and Psychomotor Skills</u>	Successful	Needs Remediation
a. Demonstrates proficiency in all provider-level skills taught in the course.		
<u>2. Course Delivery</u>	Successful	Needs Remediation
a. Demonstrated an understanding of and presented the materials in an effective fashion.		
b. Used videos, checklists, equipment, and other tools as directed in the Instructor Toolkit		
c. Allowed adequate time for content delivery, skills practice, and debriefing.		
d. Promoted retention by reinforcing key points.		
e. Implemented appropriate safety precautions in conducting skill stations and scenarios.		
f. Used student and faculty feedback to improve teaching performance.		
g. Related course material to actual incidents.		
h. Effectively operated equipment used in the course (computer, remote, etc.)		
i. Adapted terminology appropriate to the course location, audience, and culture.		
j. Accommodated students who have disabilities and other special needs.		
k. Provided timely and appropriate feedback to students.		
l. Used principles of effective team dynamics during small group activities.		

3. Testing and Remediation	Successful	Needs Remediation
a. Provided feedback to students in a private and confidential manner (observation and review of students' course evaluation forms).		
b. Remediated by directing students to reference material and by providing additional practice opportunities.		
c. Facilitated debriefings after scenarios to improve individual and team performance.		
4. Professionalism	Successful	Needs Remediation
a. Demonstrated professional behavior in physical presentation and teaching, including enthusiasm, honesty, integrity, commitment, compassion.		
b. Followed HIPAA, FERPA, and/or local guidelines on maintaining confidentiality.		
c. Recognized and appropriately responds to conflicts or ethical issues encountered in class.		
d. Maintained student confidentiality when reviewing of students' course evaluation forms.		
e. Presentation was a positive representation of NAEMT Education.		

Comments on lecture presentation: _____

Comments on skill station/scenario facilitation: _____

Recommendation:

I recommend approval as an NAEMT Instructor

I recommend that that this Instructor Candidate be re-monitored.

If re-monitoring is recommended, please provide comments:

 Affiliate Faculty Signature

 Date

 Instructor Candidate Signature

 Date

Note to Affiliate Faculty: Please send the completed form to NAEMT Headquarters by email at: education@naemt.org or by fax to: 601-924-7325. Please provide a copy to the instructor candidate and keep a copy for your records. Thank you.